**AAR/WR BOARD AGENDA APRIL 1 2016**

University of Arizona @ Aloft, Tucson Arizona

**Time: 12 – 4 pm**

**Note taker: Jonathan Lee**

Board Members: **(Yellow highlight means attendees present)**

* Hester Oberman, President
* **Dirk von der Horst**, **Regionally Elected Coordinator  - Stepping down**
* **Dorothea Kahena Viale, Vice-President and Program Chair**
* **Jonathan Lee, Vice-President Elect**
* **Emily Silverman, Past President**
* **Souad T. Ali, Regional Representative - Arizona/ Nevada**
* **Tim Helton, Regional Representative - Southern California - Stepping down**
	+ **Webmaster**
* **Leigh Ann Hildebrand. Queer Advocate**
* **Shanshan Yang, Diversity Advocate**
* **Sarah Robinson-Bertoni, Women's Caucus Liaison - Conference Manager**
* **Chase Laurelle Way, Student Representative - Southern California**
	+ **Western Region Representative to the AAR Graduate Student Committee**

**Board Members Absent**

* **Regina Pfeiffer, Regional Representative - Hawaii/ Pacific Islands**
* **Jodie Ann Vann, Student Representative – Arizona – Stepping down**
* **Kimberly Carfore, Student Representative - Northern California**

**Vacancy Board Members**

* **Regional Representative - Northern California**

**AGENDA ITEMS:**

1. Welcome/Introductions

Round table quick share of good news and achievements.

1. Approve minutes from November meeting – Sarah

Tim Helton motion to approve; Leigh Ann Hildebrand second.

Everyone in favor of approving the minutes. **Vote: Unanimously approved**.
CM Sarah Robinson-Bertoni will be responsible for posting November 2015 minutes on to the AARWR webpage.

* 1. Taking notes & posting minutes? RC or CM
	2. Decide who is in charge of updating the policy file.
* Call to vote: the president will be responsible for ensuring the policy file is updated, bringing those changes to the next board meeting for approval, after which the president will send the policy file update to the webmaster to be uploaded.
* Yes: 7
* No: 1
* Abstain: 2

Hester Oberman: New President, Kahena Viale will be in charge of updating the policy file.

Dirk von der Horst: I have the documents to give to Kahena.

1. Vision for the board moving forward
	1. Motion accept OA

Hester Oberman: Motion to approve policy file re: AAR by-laws.
AAR By-laws

* 1. -Regional Coordinator (RC) must be elected, not appointed
	2. -Student Director must be part of EC

Emily Silverman: shared brief history of separation of AARWR from WESCOR. We are now a subsidiary under national AAR.
Hester Oberman: Called Debroh Minor to discuss AARWR; two things to change: Regional Coordinator (RC) is elected by members; and add student to Executive Committee (EC). Chase Way is the student representative on the EC for one year.
Leigh Ann Hildebrand: other student representatives are on their EC, so we should keep that structure.

Hester Oberman: vote on changes to the operating agreement? Do we accept these two changes? Motions to accept the operating agreement.

Leigh Ann Hildebrand seconds the motion.

**Vote: Unanimously approved**

1. Job openings

Hester Oberman: many positions to fill… and encouraged all board members to recruit.

1. Reginal Elected Coordinator/REC
	1. Charles Townsend
	2. Emily Silverman
2. Conference Manager/CM

Jonathan Lee: Talk to Anna Hennessy for the Presidential line?

Dirk von der Horst: National recommends doing e-blast to AARWR.

1. Student Representative Arizona (Jodie stepping down)
Hester Oberman and Souad Ali to recommend someone.
2. 2x Regional Representative Northern/Southern CA (Tim stepping down)

Northern and Southern regional representatives is open by end of this Sunday, April 3, 2016.

1. Vice President Elect
Abdulahi Gallab running for presidential line.

Jason Sexton is interested in running for presidential line next year 2017.

Leigh Ann Hildebrand: Read March 2015 meeting minutes that says “we strongly encourage you to attend the Business Meeting” in order to run for an open position.” Jason Sexton is qualified to run for the presidential line.

Leigh Ann Hildebrand read actual wording on approved change from March 2015 conference:

“Candidates are strongly encouraged to attend the general meeting at the annual conference, to demonstrate the seriousness of their commitment. However, they are not required to be present.”

 11 approve 2 opposed, no absentions.

 As voting members of the on page 3, 13 approve, no oppsed no obsentions.

1. Update Dirk

Financial report: Region is running a deficit (about $1000)?

1. Finalize election slate
	* 1. Regional Elected Coordinator/REC
			1. Charles Townsend
			2. Emily Silverman

Discussion of vetting process: Hester Oberman asked for character references for Charles Townsend.

Sarah Robinson-Bertoni: motion that both candidates be okay to stand for election.
Souad Ali seconded the motion.
Vote:

9 Yes
2 abstain

* + 1. Vice-president elect position

Abdulahi Gallab running for presidential line.

Jason Sexton is interested in running for presidential line next year 2017.

Hester Oberman: motion to approve Abdulahi Gallab to run for VP elect; Tim Helton seconded.
Hester Oberman: motion to approve Jason Sexton to run for VP elect; Souad Ali seconded.
Vote:

5 Yes
1 nay

3 abstain

 III. Southern California Representative

Jonathan Lee: motion to approve to Jason Sexton to stand for election as Southern California Representative. Tim Helton seconded.

**Vote: Unanimously approved**

1. Approve Albert Silva for Religion and the Arts Co-Chair. Kahena has his application. Dirk is stepping down.

Dirk von der Horst: sent out financial report at 5 am this morning. Biggest item, we were not charged for the board dinner at Atlanta, GA.

Restaurant did not charge us for the final meal; Dirk will take care of checking-up with the restaurant.

Three people did not pay in 2015 conference.
Emily Silverman will follow-up with Kevin Whiteside? Not paying membership for two years (2014 and 2015)

Sarah Robinson-Bertoni will collect conference registration for 2016.

Sarah Robinson-Bertoni have actual pre-registration numbers, not projected income. Currently, $3,625.

We have a partnership with Contemplative Pedagogies: they have space at Aloft and University Arizona; they are co-hosting reception tonight by half. Sharing catering cost $1500 ($750 each); they are paying for $20 guest registration for AARWR (20 x $35).

Summing up: $7545 income $4885 total known costs.

1. Update 2016 Conference (Sarah)

Sarah Robinson-Bertoni: we have banners to use at AARWR conference meetings; provided logistic details on the conference.

1. Policy additions:
	1. Travel Grant Submission/suggested rubric:
		1. Candidates from our Western Region
		2. Reward service to AAR/WR
		3. Most senior graduate candidates entering the job market first

Hester Oberman: $300 for travel grants from national AAR; Hester created a rubric (engaged in region, and most senior) and awarded it based on these criteria.
Dirk von der Horst: there is a template that national AAR wants us to follow, but does not apply to this cycle. Suggestion that we incorporate it into policy file.

1. Report on this year's Regional Grant winner (Dirk?)

Dirk von der Horst: Who is the winner? Need to announce tomorrow night.

 No candidate for the Souad Ali Islamic Studies paper award.

1. Pre-conference Caucus Event
	1. Centralize organization of the caucuses on Friday
		1. With special attention not to marginalize any of the groups
	2. Suggestion: move the board meeting to Friday morning so the Women’s caucus can have the afternoon and Queer caucus the evening
		1. Consider giving board members the travel grant

c. Women’s Caucus: Sarah Robinson-Bertoni discussed shifting board meeting to another part of the day, and have Women’s Caucus at a more prime time, instead of 9 am. Potentially have board meeting at later time 5-9 pm, or rotating prime time.

Leigh Ann Hildebrand: motion that AARWR 2017 board meeting meet on Friday evening 5:00-9:00 pm. This allows for Women’s Caucus to have an event in the afternoon; Kahena Viale seconded.

Vote:

9 Yes.
2 abstain

Leigh Ann Hildebrand: Provided background on the events leading up to the pre-conference caucus event.

10. Varia

* 2017 meeting – Kahena will **Loyola Marymount: March 10-12**

Hester Oberman: Summing up meeting: future discussion on vetting process and transparency. Need to discuss differentiate between recommending versus vetting. Process and protocol for how to be placed on the election slate needs to be defined.

Hester Oberman: Thank you Tim Helton and Dirk von der Horst for your years of service.

Webmaster:
Dirk von der Horst: Weebly account is in Sara Frykenberg’s name. At some point, we need to switch. Leigh Ann Hildebrand volunteered to take over webmaster responsibility.